

Agreement number: _____

(To be completed by SIPPE)

**AGREEMENT OF EDUCATIONAL COOPERATION FOR ACADEMIC WORK PLACEMENTS
BETWEEN
THE UNIVERSITY OF SALAMANCA
AND**

This contract is entered into by and between:

By the company / institution

Mr. Daniel Hernández Ruipérez, Rector of the University of Salamanca, with company tax code Q3718001E, and whose business address is Patio de Escuelas s/n, 37008 Salamanca, named to this post in accordance with Agreement 95/2013 of 28 November, by the executive of Castile and León (Official Bulletin of Castile and León [BOCYL] 02 December), on behalf of and representing said University, by virtue of the authority granted by Organic Law 6/2001 of 21 December by Universities and Statutes of the University of Salamanca and approved by Agreement 19/2003 of 30 January by the executive of Castile and León (BOCYL of 3 February) and amended by Agreement 2/2005 of 13 January (BOCYL 19 January), and Agreement 38/2011 of 5 May by the executive of Castile and León (BOCYL 11 May).

And Mr. / Mrs. / Ms. _____,

with national identification number _____, on behalf of and representing
(company)

with company tax code _____, and whose business address is

By the University of Salamanca

sign the present Cooperative Education Agreement, developed according to current legislation.

CLAUSES:

1. **OBJECTIVE:** The objective of work placement is to contribute to the comprehensive training of students by complementing the knowledge obtained through their academic training, and furthering the acquisition of competencies that prepare them to carry out professional activities by understanding how a business or institution functions, its work methods and organization. Consequently, this relationship is purely for instructional purposes and does not therefore involve a contractual commercial, civil or labour relationship, as it does not meet the requirements established by law. The company or institution is therefore not required to provide any sort of financial stipend.

2. **DURATION OF WORK PLACEMENT:** The duration of extracurricular work placements will be established by the corresponding curriculum and is not to exceed fifty percent of the coursework for the academic year, that is, fifty percent of the credits for the corresponding academic year as regulated by RD 1125/2003 (noted in the attachment Appendix I).

3. **TRAINING PROGRAMME (WORK PLACEMENT DETAILS):** the collaboration of this agreement will be formalized with one work placement project per student, as specified in the attached document, and will be signed by the Dean/Director of the academic department corresponding to the student's degree programme, the student, and the representative of the Institution or Company. The attachment (Appendix I) will include the specific conditions for the work placement (start and end date, schedule, location and specific work content), personal identification data of the student, and the work placement project (objective and content of the practical training).

4. **WORK PLACEMENT MONITORING:** In order to monitor the practical training, the Company/Institution will designate a work placement advisor and the academic department from the University of Salamanca responsible for the degree programme will designate an academic advisor who will be involved in the training programme.

5. **RIGHTS OF STUDENTS ON PLACEMENT:** Student will have the right to any permission required to attend exams, assessments and other activities required for their studies, as well as permission to attend, if necessary, meetings held by the governing branches of the University, having previously and sufficiently in advance notified the Company or Institution. Access to resources required by students with disabilities, to the information, evaluation and performance of the practical training under equal conditions.

6. **PROTECTION OF DATA:** Both parties are bound to comply with what is established in Organic Law 15/1999 13 December regarding the protection of personal data and all regulations for the implementation of such law.

By the company / institution

By the University of Salamanca

7. INTELLECTUAL PROPERTY: If during the course of the practical training a product is developed and subject to intellectual property laws, it will be subject to the provisions of current legislation unless otherwise stipulated by the parties involved (University, student, and Institution / Company).

8. THE COMPANY OR INSTITUTION AGREES TO:

- Present to the University of Salamanca or any of its Centres, when deemed convenient and without contractual obligation, any placement opportunities considered appropriate, specifying the number of placements offered, length of placement, educational experience requirements, job description and, if available, financial aid that participating students may receive for their studies.
- Provide the student with the tools needed to perform assigned tasks.
- Appoint a professional placement advisor responsible for the work placement who will work with the academic advisor of the University of Salamanca to coordinate and develop the practical training.
- Provide, if deemed convenient, a monetary contribution in the form of a scholarship or financial aid to the student, as stipulated in the attachment (Appendix I) to this agreement.
- Upon completion of the work placement, provide the student with a report that includes the specific activity performed, its duration and, if possible, its outcome.

By the company / institution

9. THE UNIVERSITY OF SALAMANCA AGREES TO:

- Pre-select the candidates who will participate in the work placement.
- Appoint the academic advisor responsible for the work placement who will work with the professional placement advisor of the Institution or Company to coordinate and develop the practical training.
- Provide students on placement with insurance policies (civil responsibility and accident liability) under the protection of the present agreement.
- Issue accreditation documents upon the student's completion of the work placement.
- Recognize the efforts of the professional placement advisor from the collaborating institution in accordance with the regulations for external academic practices for the University of Salamanca.

By the University of Salamanca

10. ACCEPTANCE OF REGULATIONS: Signing the agreement for external practices implies acceptance of the terms and conditions of the Regulation of External Practices of the University of Salamanca.

11. DURATION OF AGREEMENT: The present agreement of educational cooperation will take effect from the date of its signature and its duration will be four years, with the possibility of an express extension, before the expiration of the term, for four more years. The extension will be formalized in writing by means of an addendum to the agreement, three months before the expiration of the contract. The total duration of the agreement, including the extension, shall in no case exceed eight years.

This agreement cancels those that have been subscribed for the same or similar object of this one. In case that, on the date of signature of this agreement, an internship program is being developed under any of the agreements it annuls, the commitments acquired will be maintained until the completion of these internships.

The present Agreement and its consequences will be considered in compliance with Spanish legislation, as well as any related dispute (with the express exclusion of any private standards of international rights). Both parties agree to amicably resolve possible controversies that may arise from enforcing the agreement of cooperation and if this fails, will submit to the courts and Tribunals for contentious administrative proceedings of the City of Salamanca, expressly waiving any other jurisdiction.

As proof of accord, this Agreement is signed in
duplicate in Salamanca on _____ of 20____

BY THE UNIVERSITY

The Chancellor,
P.D.F. (B.O.C. y L. 14-04-2016)

Signed.: Cristina Pita Yáñez

BY THE COMPANY

(sello)

Signed.: